

## MONTEGO BAY YACHT CLUB

### NOTICE OF ANNUAL GENERAL MEETING

TAKE NOTICE that the Annual General Meeting of Members of the Montego Bay Yacht Club Limited will take place on Saturday, July 2, 2016 at 3:00 p.m. at the Club.

### AGENDA

1. To confirm the minutes of the last Annual General Meeting
2. Matters arising from the minutes
3. To receive from the Committee of Management a report and the financial statements for the year ended May 31, 2015. **Copies of the audited accounts are available on request from the Administrative Office**
4. To elect Officers and the Committee of Management for the ensuing year
5. To authorize the Directors to fix the remuneration of the auditors
6. Any other business

Members are reminded of Article 20 (d) of the Articles of Association which states as follows:

“The Flag Officers and the Committee of Management shall be nominated and seconded by members of the Club entitled to vote at a General Meeting and all nominations accompanied by a statement from the candidate consenting to serve if elected, shall be sent in writing to the Secretary in time to be posted on the notice board 3 days before the Annual General Meeting.”

Attached you will see the type of form which you may use for the purpose mentioned above. Additional nomination forms are available from the office. These forms must reach the Secretary by 12:00 noon on Friday, June 10, 2016

Members are also reminded that they will not be allowed to take part in the proceedings or vote on any subject if they are three (3) months in arrears with their Club account.

Heather Vernon  
Secretary

Dated this 21<sup>st</sup> day of May 2016

Members who would like to run for positions in the Committee of Management are asked to:

1. To complete and sign the nomination form  
(Applicant must be fully paid up)
2. State position you are applying for
3. Have the form co-signed and seconded by fully paid up MBYC members
4. Nomination forms must be returned to the Secretary c/o MBYC Administrative office by the **27<sup>th</sup> June, 2016**

THE MONTEGO BAY YACHT CLUB LIMITED

I nominate -----for the position of-----

-----Nominated by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

If elected, I agree to accept the position of

Signed: \_\_\_\_\_

**Commodore**  
**Vice Commodore**  
**First Rear Commodore**  
**Second Rear Commodore**  
**Treasurer**  
**Committee members**

**Members have to be fully paid up with their dues to be able to vote at the AGM meeting**

Excerpts of the MBYC Articles of Association  
Full text may be found on the MBYC web site.  
Proxy votes are not accepted

## **12. GENERAL MEETING**

- (a) The Club shall in each year hold a general meeting as its Annual General Meeting in addition to any other meetings in that year, and shall specify to the meeting as such in the notices calling it; and not more than 18 months shall elapse between the date of the Annual General Meeting of the Club and that of the next. Provided that so long as the Club holds its first Annual General Meeting within 18 months of its incorporation, it need not hold it in the year of its incorporation or in the following year. The Annual General Meeting shall be held at such time and place as the Committee of Management shall appoint.

## **13. NOTICE OF GENERAL MEETING**

- (a) An Annual General Meeting and a Meeting called for the passing of a special resolution shall be called by twenty-one days' notice in writing at the least, and a meeting of the Club other than Annual General Meeting or the meeting for the passing of a special resolution shall be called by fourteen days' notice in writing at the least. The notice shall be exclusive of the day on which it is served or deemed to be served and of the day for which it is given, and shall specify the place, the day and the hour of meeting and in the case of special business, the general nature of that business and shall be given in manner hereinafter mentioned or in such other manner, if any, as may be prescribed by the Club in General Meeting, to such persons as are, under the Articles of the Club, entitled to receive such notice from the Club. Provided that a meeting of the Club shall, notwithstanding that it is called by shorter notice than that specified in this Article be deemed to have been duly called if it is agreed

## **14. PROCEEDINGS AT GENERAL MEETINGS**

- (a) All business shall be deemed special that is transacted at an Extraordinary General Meeting, and also that is transacted at an Annual General Meeting with the exception of consideration of the accounts, balance sheets, and the reports of the officers and auditors, the election of officers and members of the Committee of Management in the place of those retiring and the appointment or and fixing of the remuneration of the auditors.

## **15. VOTES OF MEMBERS**

- (a) Every Ordinary Member and Honorary Life Member shall have one vote.
- (c) **No member shall be entitled to vote at any General Meeting if such member by three months is in arrears for subscriptions, or any other dues and on whom a demand in writing has been made for payment one month previously.**